

ITU Course Registration Guide

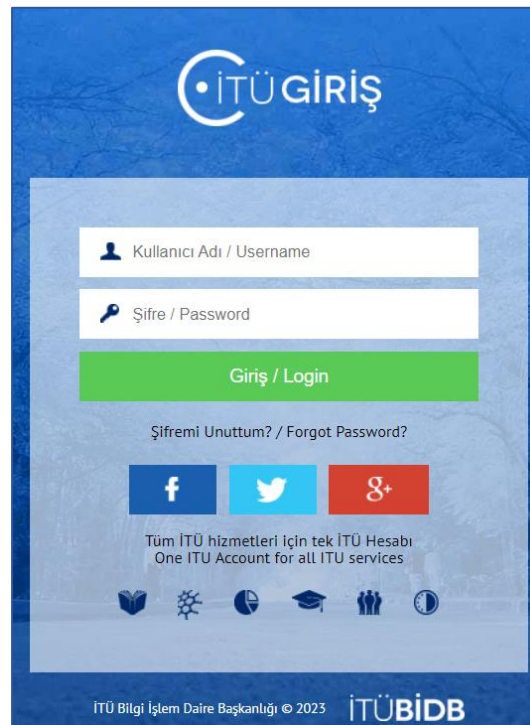
Course WEB Registration for Students who have Successful in the English Proficiency Exam and will Take Courses for the First Time

This guide has been prepared for our students who will be taking courses at ITU for the first time. You should review the information in this guide and follow the steps below to complete your course registration on the designated days before the course registration period, which will take place on September 16-17, 2024.

1. 1) LOGIN, CONTROL, and VERIFICATION in the SYSTEM (Please perform the necessary checks before September 16)

- First, you must have created your ITU User Password. The necessary information can be found on the page below.
- Your ITU username and password serve as your digital identity for all digital systems at ITU, including course registrations, and will be used in many processes.

<https://bidb.itu.edu.tr/yeni-kazanan-ogrencilerin-dikkatine>



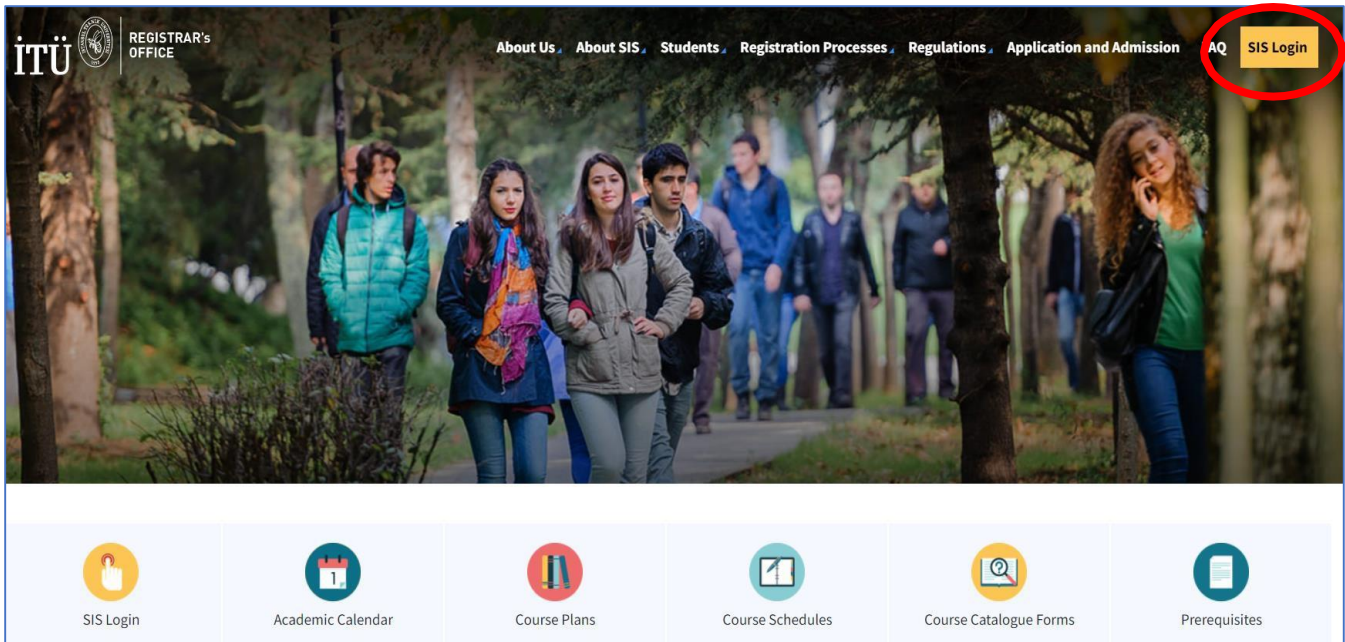
The image shows the ITU login page (GİRİŞ) with the following elements:

- Logo: İTÜ GİRİŞ
- Input fields: "Kullanıcı Adı / Username" and "Şifre / Password"
- Button: "Giriş / Login" (green)
- Link: "Şifremi Unuttum? / Forgot Password?"
- Social media icons: Facebook, Twitter, Google+
- Text: "Tüm İTÜ hizmetleri için tek İTÜ Hesabı / One İTÜ Account for all İTÜ services"
- Footer: "İTÜ Bilgi İşlem Daire Başkanlığı © 2023 İTÜBİDB"

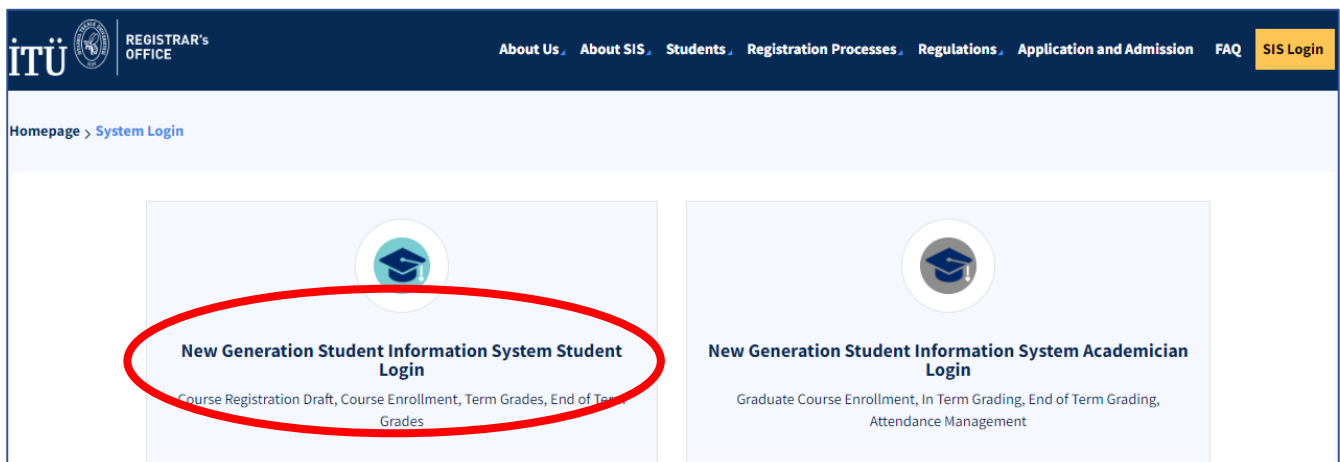
-Afterward, visit the system page where you will be able to track all your student-related processes.

<https://www.sis.itu.edu.tr/EN/index.php>

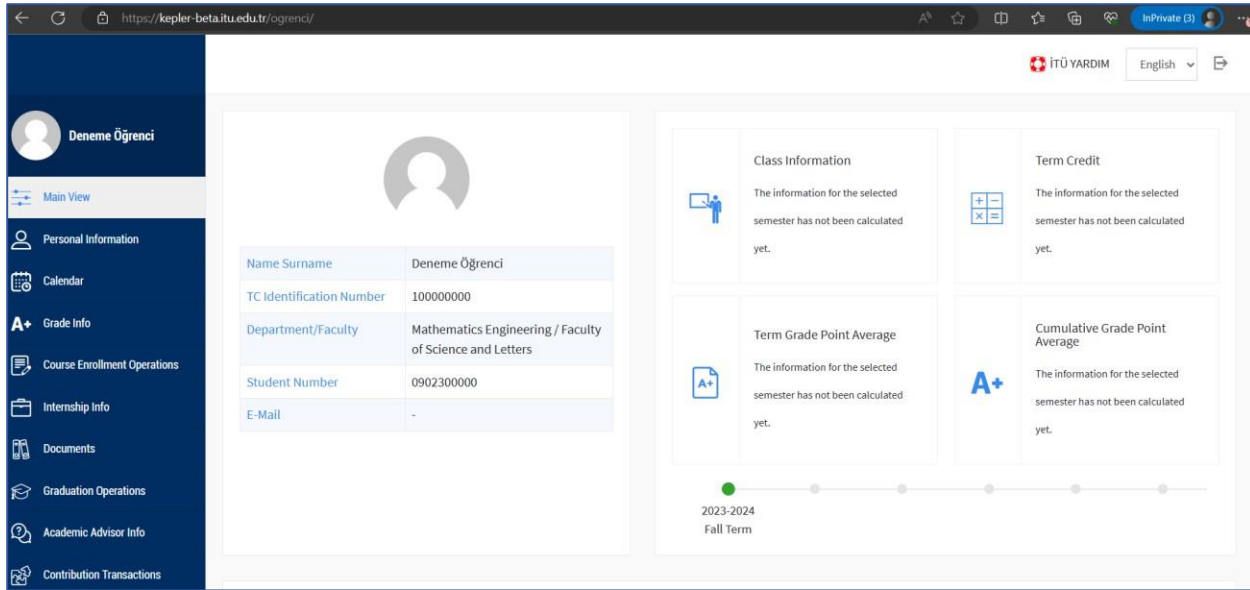
-When you enter the Registrar's Office website (<https://www.sis.itu.edu.tr/EN/index.php>), click on "SIS Login" located in the upper right corner.



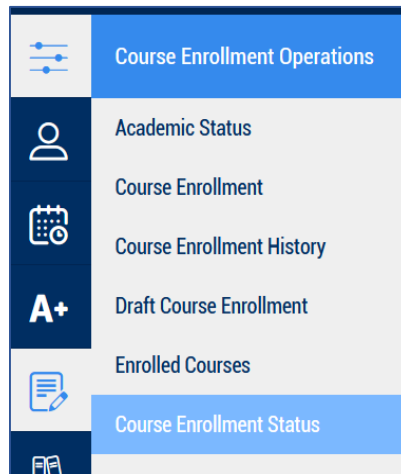
-After clicking on "SIS Login" you will be presented with the option to access the "New Generation Student Information System Student Login". Please proceed by logging in using your ITU username and password.



- After logging in, you will see the following screen below.



- In the main view of the Student Information System, click on "Course Enrollment Operations" in the left-hand menu.



- You can check your status from the "Course Enrollment Status" page found in this menu.



-You will need to log in to this page on the morning of **Monday, September 16, 2024**, for registration. You can complete your course registrations on this page through the "Course Enrollment Operations" menu, following the instructions outlined in the third section of this guide.

2) PRE-REGISTRATION PLANNING (COURSE PLAN, COURSE SCHEDULE, AVAILABLE COURSES, REGISTRATION TIMELINE)

Course plan:

-To access your course plan, which includes the list of courses you need to take, select your faculty and program. You can find it [here](#). Please note that there may be multiple course plans in programs; you need to check **the most recent and up-to-date plan**. Verify the courses for the 1st semester in your registered undergraduate program.

According to regulations, first-year students who are taking courses for the first time must be registered for all courses in the first semester of their respective course plan. Do not register for courses in the upper semesters.

<https://obs.itu.edu.tr/public/DersPlan/>

Course Plans

Faculty
Fen - Edebiyat Fakültesi x ▾

Program Type
30% İngilizce Program x ▾

Program
Matematik Mühendisliği x ▾

Plan Type
Lisans x ▾

Submit

Mathematical Engineering Course Plans

Process	Title
Detail	Matematik Mühendisliği Lisans Programı 2000-2001 / Güz Dönemi Öncesi
Detail	Matematik Mühendisliği Lisans Programı 2000-2001 / Güz ile 2004-2005 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2004-2005 / Güz ile 2007-2008 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2007-2008 / Güz ile 2009-2010 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2009-2010 / Güz ile 2012-2013 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2012-2013 / Güz ile 2013-2014 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2013-2014 / Güz ile 2017-2018 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2017-2018 / Güz ile 2020-2021 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2020-2021 / Güz ile 2021-2022 / Güz Dönemleri Arası
Detail	Matematik Mühendisliği Lisans Programı 2021-2022 / Güz Dönemi Sonrası

Mathematical Engineering Course Plans

Matematik Mühendisliği Lisans Programı 2021-2022 / Güz Dönemi Sonrası

1. Semester

Course Code	Course Title	Language	Compulsory/Elective	Credit	ECTS	Teo.	Tutorial	Lab.	Type
FIZ 101E	Physics I	English	Z	3	4.5	3	0	0	TB
FIZ 101EL	Physics I Laboratory	English	Z	1	1.5	0	0	2	TB
MAT 175	Soyut Matematik	Türkçe	Z	3	4.5	3	0	0	TB
MAT 143	Lineer Cebir	Türkçe	Z	4	4.5	4	0	0	TB
MAT 115E	Intro. to Programming Language	English	Z	3	5	2	0	2	TM
MAT 117	Matematik Müh. Giriş ve Etik	Türkçe	Z	2	3	2	0	0	MT
MAT 185	Matematik I	Türkçe	Z	4	6	3	2	0	TB

Course Schedules:

-For the courses offered in the 2024-2025 Fall semester, you can access them [here](#). By selecting the course code from this menu, you can view the list of all courses offered this semester.

<https://obs.itu.edu.tr/public/DersProgram>

-The course locations are denoted by abbreviations like MED, MKB, INB, MIM, which represent building codes. You can find their full names and locations [here](#).

<https://obs.itu.edu.tr/public/GenelTanimlamalar/BinaKodlariList>

-There are no prerequisites for first-semester courses. However, there may be department restrictions on courses. Please ensure that your program code is listed under the "Major Restrictions" section for the course you wish to enroll in. To find your program's code:

<https://obs.itu.edu.tr/public/GenelTanimlamalar/ProgramKodlariList?programSeviyeTipild=2>

-You can find announcements related to course registrations [here](#). Make sure to read all announcements concerning course registrations.

<https://www.sis.itu.edu.tr/TR/ogrenci/ders-programi/202510/lisans-genel-duyurular.php>

- Please make sure to note down the CRNs (Course Registration Numbers) of the courses you have selected from your schedule.

-A **CRN** is a 5-digit number assigned to each course, representing details such as the course code, name, day, time, classroom, and eligible departments for that specific term (e.g., In the image below, the course with CRN 10001 is a MAT 103 course).

- When creating your course schedule, ensure that the timings of your selected courses do not overlap. Otherwise, you will receive a time conflict warning and will not be able to register for the course. Additionally, when selecting courses from different campuses, consider the transportation time between campuses.

-For each course, please note down one or more alternative CRNs as well. If a course reaches its maximum capacity, you won't be able to enroll in your chosen course. Therefore, it is crucial to identify backup CRNs.

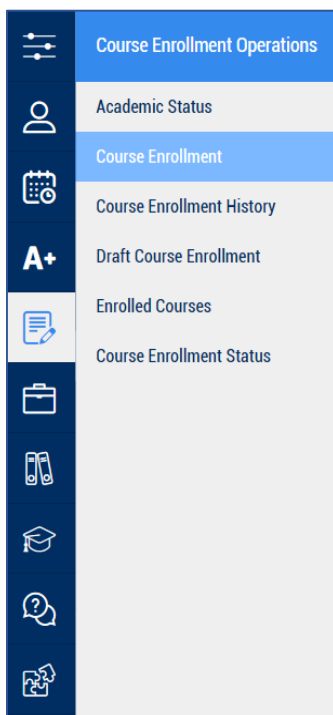
CRN	Course Code	Course Title	Teaching Method	Instructor	Building	Day	Time	Room	Capacity	Enrolled	Reservation Maj./Cap./Enrl.	Major Restriction	Prerequisites	Class Rest.
10001	MAT 103	Matematik I	Fiziksel (Yüz yüze)	-	MED MED	Pazartesi Salı	08:30/11:29 11:30/13:29	A32 A32	190	0	-	BIO_LS, CEV_LS, CHZ_LS, DEN_LS, DUI_LS, EHB_MTM_LS, ELK_MTM_LS, END_LS, FIZ_LS, GEM_LS, GEMK_LS, GEO_LS, GID_LS, GMI_LS, IML_LS, INS_LS, ISL_LS, JEF_LS, JEO_LS, KIM_LS, KMM_LS, MAD_LS, MAK_LS, MET_LS, MTO_LS, PET_LS, TEK_LS, UCK_LS, UZB_LS	-	-

Registration Schedule:

For first-year, first-semester students who will be registering for courses for the first time, online course registration will begin at 10:00 AM on Monday, September 16, 2024, and will end at 5:00 PM on Tuesday, September 17, 2024. You must complete all your course registration processes by 5:00 PM on Tuesday, September 17, 2024. After this date, course additions or removals will not be allowed.

3) COURSE ENROLLMENT OPERATIONS (Start: Monday, September 16, 2024 at 10:00 AM)

-Please access the system before your course selection time. Once you have logged in as described in Section 1, you will be presented with the following screen. Click on "Course Enrollment Operations" in the left-hand menu, which can be found in the main view of the Student Information System.

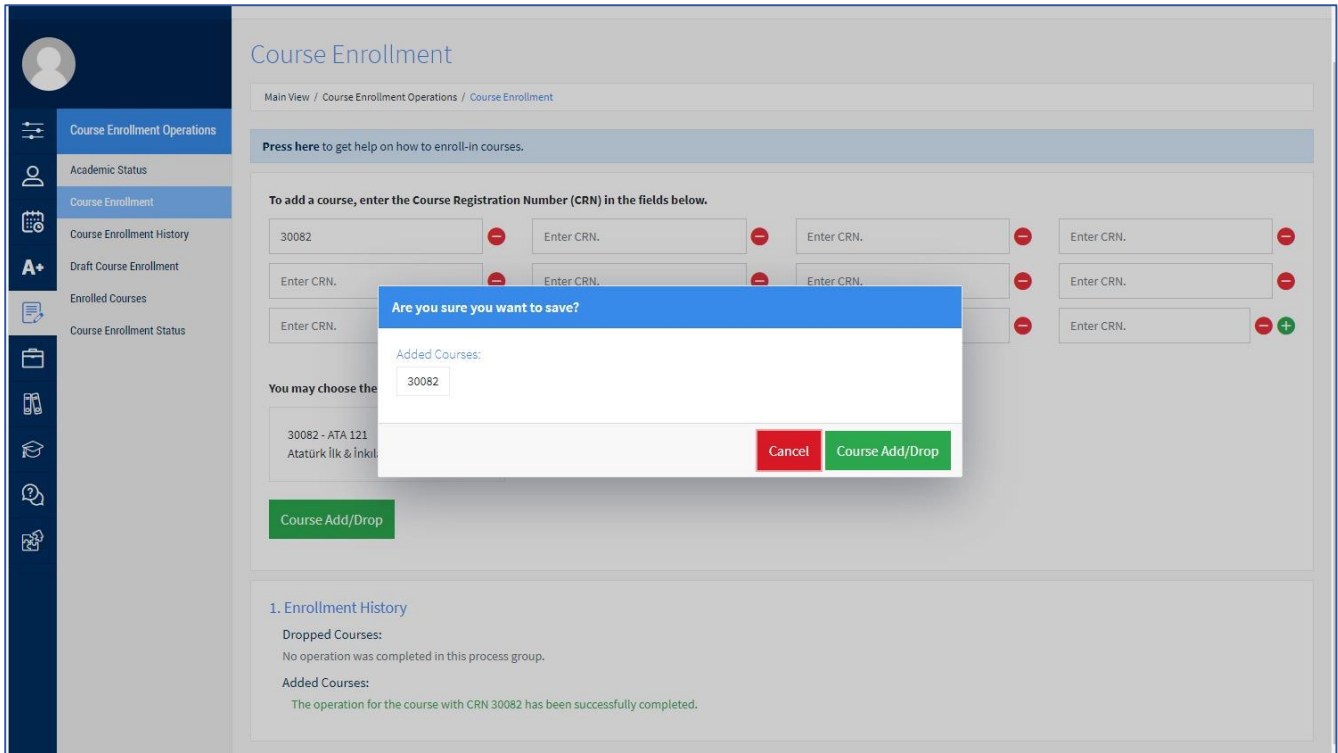


- The "Course Enrollment" menu below will become available when it's time for course enrollment according to the schedule.

Course Enrollment	
Main View / Course Enrollment Operations / Course Enrollment	
Registration Status	You are not in an active course enrollment period. (Active course enrollment time was not found.)
Grade	-
Registration Dates	

-When the course registration time arrives, enter the CRNs of the courses you noted down while creating your schedule into the respective boxes, one CRN per box. Afterward, click on the "Add/Remove Course" button located below.

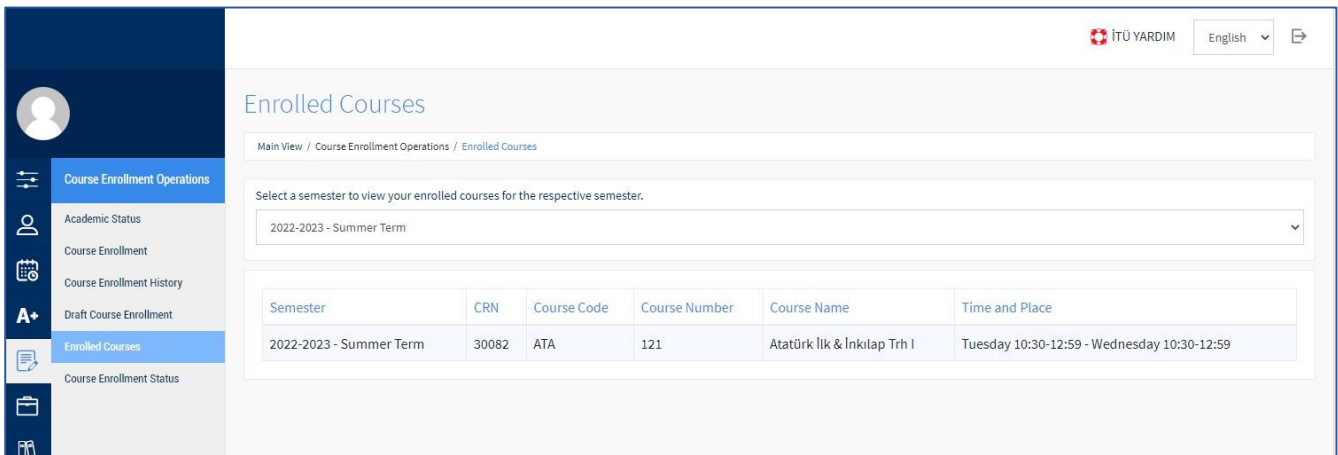
The screenshot shows the 'Course Enrollment' page. On the left is a dark blue sidebar with a user profile icon and a list of navigation items: Course Enrollment Operations (highlighted), Academic Status, Course Enrollment, Course Enrollment History, Draft Course Enrollment, Enrolled Courses, and Course Enrollment Status. The main content area has a header with 'ITÜ YARDIM' and 'English' dropdown. Below the header is a breadcrumb trail: 'Main View / Course Enrollment Operations / Course Enrollment'. A blue banner contains the text 'Press here to get help on how to enroll-in courses.' Below this is a section titled 'To add a course, enter the Course Registration Number (CRN) in the fields below.' which contains a 3x4 grid of input boxes, each with a red minus sign. The bottom-right box also has a green plus sign. Below the grid is a green 'Course Add/Drop' button. The bottom section is titled '1. Enrollment History' and contains two sub-sections: 'Dropped Courses:' with the text 'No operation was completed in this process group.' and 'Added Courses:' with the text 'The course with CRN 12345 cannot be added due to 'Enrollment Time Hold'.'



-To prevent system overload due to too many requests, a 3-second waiting period will be imposed by the system after each submitted request. If a new request is sent before this waiting period ends, the countdown will restart.

- If one or more course enrollments are unsuccessful, the reason for the failure (such as maximum capacity reached, time conflict, etc.) will be displayed below the registration page.

-You can view detailed information about the courses you have successfully registered for in the "Enrolled Courses" section in the left menu. **Please make sure to check on this page that you are registered for all of your 1st-semester courses.**



4) IMPORTANT NOTES:

ABOUT ING 100 COURSE:

-Students who obtain results within the following grade range in the Foreign Language Proficiency exams are required to register for **the ING 100 course with the special CRN 10742**. This course has been specifically opened for students who have succeeded in the foreign language exam and allows them to be exempt from the ING 100 course, with the opportunity to receive an AA letter grade at the end of the semester. To avoid conflicts with their course schedules, this course is offered on **Fridays between 18:30 and 21:29**. Students who register for this course will receive an **AA** letter grade at the end of the semester.

Exam	Grade Range
İTÜ YDY Yeterlilik	75 – 100 / 100
TOEFL iBT	91 – 120 / 120
PTE Akademik	75 – 90 / 90

ABOUT COURSE TRANSFER:

- If you have previously taken a course at another Higher Education institution and wish to transfer it, you must apply for course equivalence in accordance with the "ITU Course Equivalency Procedures" as outlined in the announcement published on the www.sis.itu.edu.tr page. The course equivalency process is completed after evaluation by the faculty and department course equivalency committees and the results are recorded in the Student Information System (SIS).

https://www.sis.itu.edu.tr/duyuru_ekler/dersintibak/202510/intibak-EN.php

-Since the course equivalency process takes place after the course registration period, **it is recommended to register for all your 1st-semester courses between September 16 and 17.**

-After course equivalencies are announced on September 23, 2024, based on your equivalency report, you can request changes to your course schedule (dropping courses for which equivalency has been granted and adding new courses) by logging into the system at <http://www.sis.itu.edu.tr/onkayitlar/onlineDerskayit/basvuru/> using your ITU user account **until 5:00 PM on September 27, 2024.**